

(Non-stock)

BY-LAWS

OF THE

RELIGIOUS EDUCATORS ASSOCIATION OF THE PHILIPPINES (REAP) INC.

(Name of the Corporation)

ARTICLE I

MEETINGS

SECTION 1. Annual meetings of the members shall be held at the principal office of the association on last Saturday of April of each year. The President shall render his annual report to the members regarding the activities of the association.

SECTION 2. Special Meetings of the members shall be called as the need thereof arises, by the Board of Trustees or the President or upon petition of 1/3 of the general membership.

SECTION 3. Notices of the time and place of annual, and special meetings of the members shall be given either personally or by special delivery mail, at least two weeks before the date set for such meeting. The notice of every special meeting shall state briefly the purpose or purposes of the meeting.

SECTION 4. Quorum for any meeting of the members shall consist of a majority of the members and a majority of such quorum may decide any question at the meeting, except those matters where the Corporation Code requires the affirmative vote of a greater proportion.

ARTICLE II

TRUSTEES

SECTION 1. Board of Trustees – The corporate powers of the association shall be exercised, its business conducted and its property controlled by the Board of Trustees.

SECTION 2. Qualifications - The trustees to be elected must be of legal age and members of the association for at least 3 years, not necessarily 3 consecutive years. He should be a member the year prior to the election.

SECTION 3. Disqualification of Trustees or Officers – No member convicted by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporate Code of the Philippines committed within five (5) years prior to the date of his election or appointment, shall qualify as a trustee or officer.

SECTION 4. Term of Office of Trustees – The trustees shall hold office for three years and until their successors are duly elected and qualified.

ARTICLE III

OFFICERS

SECTION 1. Officers – The officers of the association shall be a President, a Vice-President, a Secretary, and a Treasurer. They shall be elected by the Board of Trustees from among themselves.

SECTION 2. All officers of the association shall hold office for three years and until their successors is duly elected and qualified. A board member can be elected to a maximum of two consecutive terms. The term of office starts on June 1 of an election year and will run for three years thereafter up to May 31 of the last year in office i.e. June 1, 2016 to May 31, 2019.

ARTICLE IV

FUNCTIONS AND POWERS OF OFFICERS

SECTION 1. The President shall be the Chief Executive Officer of the association. He shall preside in all meetings of the members of the association and Board of Trustees.

He shall execute all the resolutions of the Board of Trustees. He shall be charged with directing and overseeing the activities of the association. He shall submit to the Board as soon as possible after the close of each fiscal year, and to the members of each annual meeting, a complete report of the activities and operations of the association for the fiscal year under his term.

SECTION 2. The Vice-President, if qualified, shall exercise all powers and perform all duties of the President during the absence or incapacity of the latter and shall perform duties that maybe assigned by the Board of Trustees.

SECTION 3. The Secretary shall give all notices required by these by-laws and keep the minutes of all meetings of the members and the Board of Trustees in a book kept for the purpose. He shall keep a seal of the association and affix such seal to any paper or instrument requiring the same. He shall have full custody of the members register and the correspondence files of the association. He shall also perform all such other duties and work as the Board of Trustees may from time to tome assign to him.

SECTION 4. The Treasurer shall have charge of the funds, receipts and disbursements of the association. He shall keep all moneys and other valuables of the association in such banks as the Board of Trustees may designate. He shall keep and have charge of the books of accounts. He shall also perform such other duties and functions as may be assigned to him from time to time by the Board of Trustees. He shall post a bond in such amount as may be fixed by the Board of Trustees.

ARTICLE V

MEMBERS

SECTION 1. Qualifications for Membership – The board shall determine the qualifications of an applicant for membership.

SECTION 2. Rights of Members - A member shall have the following rights:

- a. To exercise the right to vote on all matters relating to the affairs of the association;
- b. To be eligible to any elective or appointive office of the association;
- c. To participate in all deliberations / meetings of the association;
- d. To avail of the facilities of the association
- e. To examine all the records or books of the association during business hours.

SECTION 3. Duties and Responsibilities of the Members – A member shall have the following duties and responsibilities:

- a. To obey and comply with the by-laws, rules and regulations that may be promulgated by the association from time to time;
- b. To attend all meetings of the association;
- c. To pay membership dues and other assessments of the association.

ARTICLE VI

SUSPENSION, EXPULSION AND TERMINATION OF MEMBERSHIP

Suspension, expulsion and termination of membership, shall be in accordance with the rules and regulations of the association.

Any member of the association may file charges against a member by filing a written complaint with the Secretary of the association. The Board of Trustees shall call a special meeting to consider the charges. The affirmative vote of the majority of all the trustees shall be necessary to suspend a member; provided that where the penalty of expulsion, the affirmative vote of the majority of all the members of the association shall be necessary.

ARTICLE VII

FUND

SECTION 1. Funds - The funds of the association shall be derived from admission fees, annual dues and special assessments of members, gifts or donations.

SECTION 2. Withdrawal from the funds of the association shall be signed by the Treasurer and countersigned by the President.

SECTION 3. The fiscal year of the association shall be from January 1 to December 31 of each year.

ARTICLE VIII

CORPORATE SEAL

SECTION 1. The corporate seal of the association shall be in such form and design as may be determined by the Board.

ARTICLE IX

AMMENDMENTS OF THE BY-LAWS

SECTION 1. Amendments – These by-laws, or any provision thereof, may be amended or repealed by a majority of the members and by a majority vote of the Trustees at any regular or special meeting duly held for the purpose.